

Knoei Nano - Participant Handbook

Structure

The Knoei Nano is an 10 week course consisting of 8 x 60 min virtual tutorials along with self-paced weekly work (allow approx. 2 hours a week extra). The first week is a pre-recorded orientation and the final week is a submitted pitch.

Within the 10 week program, students will be asked to contribute to a group task as well as an individual task and will be provided constructive feedback on both of these from our qualified facilitators.

To receive the digital credential, students must successfully complete these learning tasks by the due date, unless otherwise approved by Groei Education.

Orientation

The Knoei Nano support team will send students all the information and access they need to be ready for week one of learning and planning their assigned tasks.

In signing up to the Knoei Nano program, students acknowledge they have access to a device and stable internet connection where they are able to participate in weekly tutorials and to complete assigned tasks.

Expectation

It is the responsibility of the student ensure that they attend weekly lessons and manage their time ensuring that they submit both their group and individual tasks by the due date outlined in their orientation communication.

Students acknowledge it is their responsibility to sign up to a group by no later than the end of week one as instructed in orientation materials, and students commit to communicating with their team members regarding the task assigned.

Where students are unable to attend a lesson in person, a video recording will be available within the LMS to watch.

Students acknowledge that assigned tasks must be submitted by the due date to receive their Digital Badge and/or competency, unless otherwise approved by Groei Education.

Issuing Digital Badge

Groei Education will ensure that Digital Badges are issued within 30 calendar days of the participant being assessed as meeting the requirements of the training program, in which the participants is enrolled, and providing that all agreed fees to Groei Education have been paid.

It is the responsibility of the participant to advise Groei Education of any changes to their contact details.

Electronic Digital Badge will be sent to the email address on the Knoei Nano Enrolment Form upon successful completion.

Support/Contact during the Program

Available support / contact is outlined in orientation documentation issued prior to commencement or contact hello@groei.com.au.

Training Delivery

The Micro Credential may be delivered through a variety of methods, customised to suit the organisation needs. These may include a series of interactive, facilitator-led workshops combined with eLearning modules (using eLearning content) with the allocation of some individual and group activities / projects.

Additional benefits

Virtual students will have the opportunity for coaching sessions where they are unable to attend the in-person Lab Day, due to location. These coaching sessions must be booked in by the end of week 6 of the course unless otherwise approved by Groei Education.

All students will have the opportunity to attend the Lab Day in either our Brisbane or Gold Coast location with the dates and location outlined below for 2024. Student located in these regions who are unable to attend the Lab Day are not eligible for the coaching sessions.

Term 3 – Lab Days

Brisbane: 7th August, 9am-3pm, Bond University Campus – Spring Hill

Gold Coast: 30th July, 9am-3pm, Bond University Campus – Robina